



Informational Sheet Giving Circle 2024-2025 Grant Cycle

Monday, January 8, 2024	AWP to begin accepting applications for the 2024-2025 grants cycle
Monday, February 19, 2024	Deadline for faculty to submit applications to OSP in Cayuse SP
Friday, February 23, 2024	All applications due to the AWP by 5:00 PM EST
Friday, April 5, 2024	Grant applicants notified about status of application
Friday, April 12, 2024	Winners to pre-record acceptance impact statement
Friday, April 26, 2024	AWP Women & Philanthropy Symposium (winners invited)
Friday, June 28, 2024	Acceptance forms due back from grant recipients
Friday, December 13, 2024	First progress report due
Friday, May 31, 2025	Final progress report due

What is the application process and deadlines?

All applicants are required to submit the 2024-2025 Grant Application Cover Sheet, a two-page proposal narrative, and a one-page detailed budget. All documents should be saved as a single PDF file and titled with the name of your project. Final documents can be submitted via email to alliance@tennessee.edu.

Who needs to submit their grant proposal through Cayuse SP?

Faculty members are required to submit their grant application to the UT Research Foundation's Office of Sponsored Programs via Cayuse SP by February 19, 2024. The Office of Sponsored Programs will review to ensure application criteria has been met and will submit the proposal to the Alliance by 5:00 P.M. EST on Friday, February 23, 2024.

How and when will I be notified of my funding status?

We will be notifying all applicants of their award status by April 5, 2024. Representatives from each winning grant will be invited to participate in our 2024 Women & Philanthropy Symposium on April 26, 2024. Our 2024 Symposium will be held in-person, and winners will be asked to submit a short impact video (under two minutes) to be presented during the event. Our staff will work with you to coordinate these recordings. Check our website: (<http://alliance.tennessee.edu>) for updates.

What types of programs/projects is the Alliance looking to fund?

The Alliance is particularly interested in funding projects that are innovative and show a compelling need. We are also interested in projects that can generate revenue for the university or can be leveraged to gain support from other organizations. Additionally, we hope to make the greatest impact possible, whether that means touching many students, collaborating with local organizations, or making an impact in the community.

How much funding is typically provided each year?

During the 2023-2024 grant cycle, we were able to fund 6 projects for a total of \$40,500. You can obtain a list of past recipients online at: <http://www.utfi.org/grant/>.

If my grant is selected, what kind of reporting will I be required to provide?

All grant recipients are required to submit a Mid-Project Progress Report halfway through their project (on or before December 13, 2024) and a Final Progress Report (on or before May 31, 2024). In some cases, it will make sense for us to deviate from this schedule, but a report will be required *prior* to the distribution of funds.

If my grant is selected, how and when will I receive the funding?

The Alliance will distribute funds twice during the lifetime of your project. The first half of your grant funding will be transferred to your designated UT restricted account after you submit your Mid- Project Progress Report. The remaining funds will be transferred into your account after you submit your final project at the end of your program/project. Grant recipients will be asked to fill out an acceptance form by June 28, 2024.

Questions

All questions can be directed to Melissa Smith at msmith@tennessee.edu or 865-974-7544.